

The Microsoft Excel 2010 (Multiple Choice) test measures proficiency with a wide range of functionalities in Excel 2010. The test is 10 minutes and contains 20 questions.

CANDIDATE INFORMATION

Name: Samantha Sample
Position: Data Analytics Officer
Test Date: Jan 19, 2013
Test Event ID: CRI-4524-WHUZ

RESULTS SUMMARY

RAW SCORE

15

PERCENTILE

83

RESULTS EXPLANATION

Question	Time Taken	Correct?
To find the Recent Workbooks list, you would click	18	Yes
Which is the active cell?	12	Yes
If you click on a number to the left of Column A,	9	Yes
Which formula below will sum cells B2 through B14?	13	Yes
To customize the Quick Access Toolbar, you could click	13	Yes
If you click on the lower right corner of cell A9 and drag it down two rows, what will happen?	21	Yes
The symbol at the top of the cursor indicates you are going to	21	No
Pressing the Home key will	31	No
To calculate the average in cell B10, you could start by clicking	43	Yes
Which Excel formula below will yield a value of 8?	37	Yes
What does ##### in cell B10 signify?	5	Yes
To create a column or bar chart after highlighting A2:B9, you would click the	12	Yes
To calculate the total in cell B10, you could start by selecting	8	Yes
Unless you change it, the Excel 2010 default file save format is	6	Yes
Locking a cell prevents selected cells from	4	No
In which tab does the "Freeze Panes" command appear?	4	No
To calculate the percentage sales increase or decrease from cell B3 to B4 you could copy the formula from cell C3 OR	10	Yes
In Column C, which formula is used in cell C2 (and copied through cell C9) to find the percentage increase since Aug-06?	26	Yes
If the inventory on hand increases to 30, what will the inventory value (A*B) equal?	24	Yes